

# SAVES Program

## Skills for Academic Vocational and English Studies

### Equipment Disposal

Please fill out this form for SAVES equipment disposal. E-mail it to Ms. Maria Miranda at [mirandam@dadeschools.net](mailto:mirandam@dadeschools.net) or fax it to: (305) 548-3789.

The information below is needed for the SAVES annual inventory report. Call the SAVES District Office, if you have questions.

The following equipment(s) is (are) being disposed or donated:

Equipment	Manufacturer	Model	Serial #

\_\_\_\_\_  
SAVES Contact's name/Signature

\_\_\_\_\_  
School Name

\_\_\_\_\_  
School Address

\_\_\_\_\_  
School Phone Number

Approved by:

\_\_\_\_\_  
Administrator's Name

\_\_\_\_\_  
Administrator's Signature / Date